
710 Encinitas Boulevard, Encinitas, CA 92024
Telephone (760) 753-6491
www.sduhsd.net

February 4, 2019

Welcome to the San Dieguito Union High School District!

In an effort to streamline the enrollment process for all incoming students to our district, we are moving to an online enrollment platform through our Aeries Student Information System software for the 2019-20 academic school year.

The online pre-enrollment window for incoming 7th grade students will open **February 4, 2019**. Please visit the **ENROLL link in the top menu on the main district website, www.SDUHSD.net**. All 6th grade students will need to submit an online enrollment for their designated boundary school of attendance. Please note, your student's designated school boundary is based on where you reside, not on which elementary school your student presently attends.

During the online enrollment period, you will need to complete the following steps:

February

Enrollment

1. **Confirm your boundary middle school based on your current residency address.**
2. **Complete the initial enrollment process for your boundary school via Aeries Online Pre-Enrollment at your earliest convenience.**
3. **After completing Aeries Online Pre-Enrollment**, the final page is a confirmation/signature page and list of required supporting materials that will need to be printed, signed and submitted:
 - a) Verification of Identity
 - b) Residency Verification Affidavit Forms
 - c) Proof of Residency
 - d) Aeries Online Enrollment Confirmation Pages
 - e) New Student Enrollment Supplemental Questionnaire
 - f) Proof of Age
 - g) Proof of Immunizations
 - h) Annual Notification Signature page
 - i) Acceptable Use Policy Signature page
 - j) Health Information Form
 - k) Request for Student Records
 - l) Previous School (Middle School Enrollment)
 - m) If applicable, copy of currently Active IEP or Section 504 Plan

Before February 14, bring these forms and documents to your current elementary school site 6th grade teacher who will collect them for SDUHSD.

Attached please find a sample of the Aeries online enrollment final confirmation/signature page with a list of the required supporting materials as listed in #3 above that you can preview and use as cover checklist so you do not miss any items.

4. Final Enrollment - SDUHSD staff will finalize your enrollment based on your online entries and verification of submitted documentation.

Your enrollment will not be processed unless all required documents are submitted.

Immunizations

SDUHSD has a **NO SHOTS, NO SCHOOL** policy. Students are required to present their immunization records when enrolling in the district. California law requires additional documentation for students who are from out-of-state or out-of-country. Students need these immunizations to start 7th Grade:

- Tetanus, Diphtheria, Pertussis (Tdap) —1 dose (Whooping cough booster usually given at ages 11 and up)
- Measles-containing vaccine (MMR) — 2 doses (Usually given at 12 months of age and 4-6 years of age)
- Varicella - 2 doses

This school immunization law affects all students in public and private schools. Students who do not meet these requirements, will not be enrolled in the district. (SDUHSD Board Policy 5141.3)

March

Course Selection and School-Specific Items

1. You will have the opportunity to attend Parent Night at your boundary middle school to receive more information about course selection guidance and other school-specific information.
2. Students will turn in the student Course Selection Contract and any other required school documents to their 6th grade teacher by the deadline specified by your boundary school of attendance.

Intra-District Transfers

After submitting your enrollment information, parents of district students who would like their child to attend a school other than the school serving their neighborhood should follow the process outlined under the intra-district transfer process found online. Please visit <https://www.sduhsd.net/Parents--Students/Intradistrict-Transfers/index.html> for more information.

Please be sure to attend the middle school Parent Information evening at your designated SDUHSD boundary school, even if you intend to transfer to another school. You will be provided with information about course selection, elective courses, school bell schedule, math diagnostic placement tests, academic support services, clubs, sports, and parent portal information - much of this information is the same for each of our middle schools.

We look forward to a successful and positive school year, made possible by the dedicated efforts of our administrators, teachers, and support staff.

Should you have any additional questions, please contact your student's boundary school.

Sample of the Aeries online enrollment final Confirmation/Signature page with a list of the required supporting materials as listed in #3 above that you may use as cover checklist so you do not miss any items.

Preview Mode



Confirm

Confirmation/Signature Page

To finalize enrollment, the following forms and documentation are required for all students:

- Verification of Identity - *Parent/Guardian Government or State Issued Photo ID*
- Residency Verification Affidavit Forms - *Print, Complete, Sign and Date*
- Proof of Residency - *Two (2) Forms of Documentation of Current Residence*
- Aeries Online Enrollment Confirmation Pages - *Print, Sign, and Date*
- New Student Enrollment Supplemental Questionnaire - *Print, Complete, Sign and Date*
- Proof of Age - *Student's Birth Certificate, Passport or Government Issued Photo ID*
- Proof of Immunizations - *Student's Official Up-to-Date Immunization Records*
- Annual Notification SIGNATURE PAGE - *Print, Complete, Sign and Date*
- Acceptable Use Policy SIGNATURE PAGE - *Print, Parent and Student Sign and Date*
- Health Information Form - *Print, Complete, Sign and Date*
- Request for Student Records - *Print, Complete, Sign and Date (Parent/Guardian Section)*
- Previous School (HS Enrollment) - *Transcript, State Testing Results, Withdrawal Form*
- Previous School (MS Enrollment) - *Report Card, State Testing Results, Withdrawal Form*
- If applicable, copy of current IEP or Section 504 Plan

For current 2018-19 Student Enrollment - all students need to bring their materials to an Enrollment Verification Appointment with the School Registrar. All appointments are scheduled through email only. Please use the School Registrar's email address listed below to request an appointment.

Before February 14, 2019, please bring these materials to your 6th grade teacher.

Your final enrollment will not be processed until all required documents (listed above) are submitted.